



Minutes RMGC Board of Management Meeting held on Tuesday 3rd March 2020 at 10am.

Board Members Present

Paul Stoner (PS)	Chairman
Victor Satariano (VS)	Vice Chairman
Beverley Hall (BH)	Member
Vincent Portelli (VP)	Treasurer
Victor Denaro (VD)	Member
Chris Stahl (CS)	Secretary

In Attendance

Phil Luxon (PL)	General Manager
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Apologies

Thomas Jacobsen (TJ)	Club Captain
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Item 1 – Minutes of Board Meeting on 21st January 2020

- These had been circulated in advance. They were approved and signed without change.

Item 2 – Minutes of Board Meeting on 18th February 2020

- This meeting was adjourned until 3rd March 2020. No actions were placed but the critical issues that were discussed were summarised in the minutes and were circulated in advance and carried forward to the next meeting. These minutes were approved and signed without change.

Item 3 - Actions Arising from Previous Minutes – not covered by Agenda

- Agronomists' Reports circulated.
- Members advised of temporary 16th Green and development of Putting Green by 3rd Ladies tee.
- Separate ring-fenced account established for 'joining fee' element of Associate Members' subscriptions

Item 4 - Reports from BOM

a. Chairman

- Very serious concern expressed over members ignoring Maltese Government instructions to take 14 days self-imposed isolation following travel to areas infected with coronavirus in Italy. They have been directed with immediate effect not to come to the Club. Others planning to travel to infected areas to be advised that they will need to be isolated on their return. Meanwhile RMGC will refuse bookings from visitors who have travelled from or through the affected areas within the prescribed period.
- Must conduct risk assessment on entries for Malta Junior Open from or through coronavirus affected areas (e.g. Italy).
- Reviewing Finance Policy and Controls for Captain's Committee as recommended by John Miller
- Reception must try to obtain key statistics from Visitors in order to better direct our marketing efforts
- Outlined latest development plan to construct 5 new greens in Summer 2020 on green field sites with existing 14 greens to be reconstructed in at least 2 phases during Summers 2021 and 2022. This spreads the financial cost and reduces disruption. Proposal unanimously approved by BOM. EGM to be called within 6 weeks for Members approval. Architect to be invited to be present to outline cost benefits of this approach. Work on new greens cannot start until Members approve new course layout and associated costs and financing.

b. Captain

- Commented in writing that he was in favour of staggering the building of new greens over 3 – 4 Summers, starting with those that can be built on green field sites to lessen disruption and ensure we have a proper course to play in our regular season.

c. Other Board Members – no comments

Item 5 - Report from General Manager

- a. General Status of Golf Course.
Advised that there had been a noticeable improvement with the warmer weather and growth of grass. Confident of further improvement ahead of Junior Open in April. All irrigation boreholes and pumps have had annual service and are working to full capacity. Subcontractor has been identified to install the new Toro Linux software and decoder system.
- b. POA Infestation. Remains a major problem to be addressed by new Head Greenkeeper once appointed
- c. Course Development Plan – New Greens & Layout. As discussed by above
- d. Greenkeeping Staff - Recruitment in progress as matter of urgency.
- e. MFA Contract
 - Contract terminates at end April. Plan to be drawn up for maintenance handover and removal of RMGC-owned equipment; also settlement of all accounts.
- f. **Office & Clubhouse**
 - Nevise Pisani expects to go on maternity leave from end April. A temporary replacement is being prepared for handover.
- g. **Contractors – Saffron, Henning Schulze Doering.** No comment.
- h. **Communication with Members.** Regular newsletters required to stop unfounded rumours circulating. One will be sent out this week.

Item 6 – Medical Suspensions

- Suspended Members offered Social Membership. If declined or suspended for >24 months, Bar Cards removed
- Decided to ignore Policy #14 as it is difficult to administer. Notice to change Constitution Rule 3.5 must be given at next AGM. In future, deserving cases will be handled by BOM on individual basis as warranted. Current commitments for credit against future subscriptions will be honoured – currently only 5 potential claimants (but only 3 likely to renew Full Membership involving max 6 Q's subs).

Item 7 – Social Membership

- Those agreeing to become Social Members will be charged €126 annually (even if for <12 months). Any outstanding annual subscription credit will be reduced accordingly.

Item 8 – Policy #9 (Use of Clubhouse & Golf Course)

- Updated with greater emphasis on Etiquette (based on GM's earlier Newsletter). Approved by BOM.
- Split Golf Course Policy (from Clubhouse Policy) and give it wide circulation to members.

Item 9 - Any Other Business.

- BOM advised of discussions with CHIPS Charity wishing to organise a golf tournament for those attending the large SIGMA Conference for Gaming Companies in Malta in November 2020.

Item 10 - Date of Next Meeting – 17th March 2020 (to be confirmed)

Meeting closed at 1200.

Chris Stahl
Secretary

Approved:

Paul Stoner
Chairman
13th March 2020

Action Points for GM

<u>Action No</u>	<u>Actions Outstanding</u>	<u>Input/Support</u>
1.	Direct all those Members exposed to coronavirus or likely to be exposed in future to follow Government instruction to take 14 days quarantine and not visit the Club.	
2.	Refuse bookings from Visitors travelling from or though infected areas	
3.	Conduct Risk Assessment of Entries to Malta Junior Open	
4.	Produce Business Plan, BOM & Risk Assessment for new Greens, Tees and Course Layout.	PS
5.	Prepare Bill of Materials for contractors based on Architect's detailed design.	
6.	Circulate Scott MacPherson's final course design	
7.	Prepare for Special EGM for members to approve development of New Greens & Course Layout	
8.	Employ consultant to upgrade Irrigation System software and decoder	
9.	Consider changing policy on annual over-seeding	
10.	Move Management Accounting from Camilleri Spiteri to Accounts Clerk	
11.	Draw up and agree with MFA handover plan for termination of our maintenance contract	
12.	Establish Performance Measures for Office and Contractors	PS
13.	Finance Committee to review Policy #11 – Management of Captain's Committee Funds	VP/PS
14.	Prepare promotional membership offer for Gaming Companies	
15.	Receptionist to collect key statistics from Visitors playing golf to assist future marketing	
16.	Sponsorship Policy #13 to be updated	BH
17.	Produce Calendar and Budget for improved major Social Events in 2020.	BH/PS
18.	Install new door in upstairs kitchen as fire escape	
19.	Document and publicise Health & Safety Policy	
20.	Advise Members that Policy #10 (Guest Vouchers) will be withdrawn at end 2020	CS
21.	Amend Constitution Rule 3.5 at AGM to withdraw Medical Suspension	CS