

RMGC Policies & Procedures

Policy #9: Use of Clubhouse

Introduction

The primary responsibility of the BOM is to manage the golf course and clubhouse for the benefit of its members. The BOM is responsible for all matters of policy that affect the RMGC as a whole or that affect the welfare of its members.

Members who have constructive criticism or suggestions should submit them in writing to the BOM through the General Manager. Members must refrain from giving offence directly to a member of staff regardless of the circumstances.

1. Membership

The RMGC is a private members club and only RMGC members, guests, paying visitors, MSC members, those attending functions and RMGC staff are permitted in the clubhouse. Members are those defined in Rule 2.1 of the Constitution.

The following non-members may purchase meals, drinks and refreshments for consumption on the premises:

- a) Golfers who have paid the appropriate green fee
- b) Guests and Visitors taking table meals
- c) Those attending functions in the Clubhouse in whatever capacity, subject to due notice having been given to the MSC Office
- d) Club employees and contractors
- e) Members of the MSC.

2. Guests and Visitors

Guests and Visitors are those defined in Section 2.2 of the Constitution. Members are responsible for the conduct of their guests at all times on RMGC and MSC premises.

3. Dress in the Clubhouse

In order that all members, guests and visitors may fully enjoy the facilities offered by the RMGC the following dress code should be observed in the Members Lounge and Torrens Suite as well as in all bar/dining areas including the Upstairs Terrace.

Members, guests, visitors and staff are expected to wear clean, neat and appropriate attire when on the premises. Whilst the wearing of smart jeans and T-shirts is permitted in the clubhouse, members are expected to exercise common sense in maintaining a good standard of dress. However, beach shorts and tops, sleeveless vests, football shorts and tops as well as tracksuits may not be worn anywhere in the clubhouse.

Smart casual dress is required for all social occasions unless specified otherwise in promotional material.

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Headwear (religious headwear excepted) must not be worn in any bar/dining areas, the Members Lounge, the Torrens Suite or under cover on the Upstairs Terrace.

Clean golf shoes are allowed in the tiled bar area and outside terrace but not on the wooden floor or carpeted area of the Putters Inn, or anywhere in the Members Lounge or Torrens Suite. Members and visitors must ensure that all shoes are clean before entering the bar. Only soft spikes are allowed on golf shoes in the Clubhouse or on the Course.

Any member, guest or visitor who fails to meet the standards required will not be served, may be asked to change or to leave RMGC premises.

4. Pro Shop

The Pro Shop is there for the convenience of all members, their guests and visitors who are encouraged to make use of this facility.

5. Bars, Dining Areas, Members Lounge, Torrens Suite and Upstairs Terrace.

The Clubhouse shall be open at such times as the BOM shall decide. The Operating hours for catering shall be determined by the Concessionaire in consultation with the BOM. If the Course is closed due to inclement weather, the dining areas, bars and function areas are usually still available during operating hours and any social event previously booked will be honoured.

The price of meals, drinks and refreshments shall be determined by the Concessionaire in consultation with the BOM. Every member shall pay any charges incurred whether on his account or for his guest(s) before leaving the clubhouse on the day the charges have been incurred.

Smoking is prohibited everywhere inside the clubhouse but is allowed outside on the Upstairs Terrace – although smokers are asked to show consideration for others especially when meals are served in this area.

The Club wishes to encourage use of the Club by all members. However, children under the age of 12 years are not allowed in the bars, restaurants, Torrens Suite or Upstairs Terrace unless accompanied by a member, except on days when there is a Junior Competition. The member must be in control of, and will be held responsible for, his/her children and those of any of his/her guests at all times on RMGC and MSC premises.

The Members Lounge is strictly for use only by members and their visitors or by guests approved in advance by the BOM. At no time are children under the age of 12 permitted access unless they are quiet, well-behaved and supervised by a Full Member.

All Members of the Club except Juniors are offered an RMGC Membership Card which can be used as a Debit Card that provides a preferential discount on catering services. Cards can be topped up throughout the year (minimum top up of €20).

No furniture or kitchen equipment/supplies may be removed from the clubhouse for personal use.

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6. Functions

RMGC Committees, Full and Honorary Members, as well as Sponsors approved by the BOM in line with the Sponsorship Policy in place at that time, may make use of the Club's facilities for functions. The Concessionaire may also make use of these facilities for a limited number of private functions in line with its Catering Agreement with the Club.

All are required to make written applications on the Form provided to the General Manager for consideration. When considering such applications the following terms and conditions will apply [other terms and conditions may be imposed as necessary by the BOM at its discretion]:

- Applications from RMGC Committees must be negotiated directly with the Concessionaire once the date(s) have been registered and agreed with the General Manager.
- No function will be allowed which could negatively impact the use of the Club's facilities by other members, particularly on competition days when the clubhouse may be used for presentations involving sponsors.
- The total cost of functions is the sole responsibility of the RMGC Committee, Member or Sponsor and must be at a profit to the Club. The conduct of guests at such functions is the responsibility of the Committee, Member or Sponsor.
- The Concessionaire or General Manager will define payment terms at the time of booking.

7. Locker Room (Ground Floor)

Members may rent lockers in the Locker Room to store golf bags, shoes and other golf equipment.

Storage is provided above the carousels and on shelving along the side walls for members' trollies which must not be chained to the carousels or shelving. Those with electric trollies may rent a small locker for storing and recharging their batteries. The Club reserves the right to remove and dispose of the contents of lockers and associated trollies should locker rental be outstanding for more than 3 months.

Guests and Visitors can be provided with a locker on the ground floor for storage of golf bags against a returnable key deposit for not more than 14 days. All such equipment must be clearly marked with the owner's name and date of first storage. The Club reserves the right to remove any golf equipment stored for more than 14 days. Those wishing to store golf equipment for longer are invited to rent a locker through the Office.

8. Changing Rooms (1st Floor)

All members renting a locker in the Locker Room are given free use of an additional locker in a Changing Room upstairs for storing clothes and other golf equipment. Shoe lockers can be rented if required. Clothing and golf equipment must not be left outside lockers overnight. The Club does not provide a drying facility, so golfers are asked to take wet clothes and shoes home to dry.

Guests and Visitors can be provided (when available) with a towel and use of a clothes locker in a Changing Room on a daily basis against a returnable key deposit.

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9. Use of electronic equipment, mobile phones etc.

The use of electronic equipment such as mobile phones, i-pads, game consoles, laptops etc. can be intrusive and cause offence to other members. Such equipment may be used discreetly within the confines of the clubhouse so long as sound is switched off and care is taken not to disturb other members, guests or visitors. Mobile phones may be used for verbal communication in the Members Lounge only if used discreetly.

10. General

In the interests of safety and appearance, sports bags and golf equipment must not be taken into, nor be left in the passages outside, the Putters Inn, the Torrens Suite or Upstairs Terrace. For this purpose, lockers are available in the Changing Rooms as are shelves in the Locker Room next to the lift downstairs.

Prepared by BOM: 30th September 2013

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