

RMGC Policies & Procedures

Policy #28: Terms of Reference for Committees

General

Committees are created by the BOM to assist its management of the Club by focusing on specific functions and by making recommendations to the BOM for approval.

Each Committee will be chaired by a past or present member of the BOM to ensure continuity and may include other current members of the BOM as well as Full Members of the Club who have been invited to join the Committee for their specific expertise. Whilst Committees might have some clearly defined delegated authority, they must remain accountable to the BOM and must understand that they do not have authority over the management of staff.

The terms of reference for each Committee will be defined in individual Policies. These will highlight the importance of working to an established strategy and delivering against clear objectives and specific club policies that may govern their function. The following Committee Policies have been approved by the BOM to date:

Disciplinary Policy #15
Finance Policy #25
Captain's Policy #26
Caucus Policy #27
Ladies Policy #30

Composition and Selection of Committees

The Chairman of the Ladies Committee and her Committee Members will be elected at the Ladies AGM as stated in Policy #30.

The Chairman of each other Committee will be selected by the BOM. He/she will then propose candidates for membership of his/her Committee for consideration by the BOM. The BOM will normally confirm appointments but, because these Committee members are unelected, the BOM reserves the right to veto candidate/s who will be required, on request, to provide a clean Police Good Conduct Record and demonstrate an unblemished disciplinary record within the Club.

Terms of Office

The terms of office for Committee members will be determined by the BOM in consultation with Committee Chairmen – normally for not less than 12 months.

Interpretation

Any words in any of the individual Committee Policies that import the singular number only and the masculine gender only shall, respectively, include the plural number and the feminine gender and vice versa unless inconsistent with the context.

Prepared by BOM: 20th April 2021

Reviewed and Approved by BOM: 18th May 2021