



## Minutes of Board of Management Meeting held on Tuesday 15<sup>th</sup> June 2021 at 10am

### Board Members Present

Paul Stoner (PS)	Chairman
Vincent Portelli (VP)	Treasurer
Beverley Hall (BH)	Member
Richard Waterhouse (RW)	Club Captain
Phil Luxon (GM)	General Manager
Chris Stahl (CS)	Secretary

### In Attendance

Rebecca Howes (RH)	Lady Captain
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### Apologies

Victor Satariano (VS)	Vice Chairman
Victor Denaro (VD)	Member

### Item 1 – Approve Previous Minutes

Minutes of Board Meeting held on 18<sup>th</sup> May 2021 had been circulated in advance. Being no changes, they were signed by the Chairman and will be placed on the Club noticeboard and uploaded on the RMGC website in the secure management folder for Members' information and future reference.

### Item 2 – Actions Arising from Previous Minutes

- Members advised of latest Covid Restrictions from 7<sup>th</sup> June
- 2020 Captains' Drive-Out planned after AGM on 24<sup>th</sup> June
- Scott MacPherson provided with latest photos of Course for CDP
- All new Forward Tees turfed
- Out of Bounds Lines renewed
- Trees cut back over Maids Bedroom (6<sup>th</sup> Hole)
- Notice & Agenda for AGM on 24<sup>th</sup> June published
- Constitution updated and renamed as Statute following EGM 2021.

### Item 3 – Covid-19 Restrictions

Some Restrictions lifted – rakes in bunkers, tending of flags on greens, water dispensers and toilets now open in clubhouse and on Course. Further lifting of restrictions expected from 1<sup>st</sup> July. Social distancing must still be observed

### Item 4 – Reports from BOM

- Chairman** – RMGC now registered with CVO as Voluntary Organisation. See Item 5 below for Financial Issues. Auditor's Report received with no serious issues identified. Accounts for 2020 published.
- Club Captain**  
All Knock-Out Competitions scheduled for completion by 17<sup>th</sup> June.  
Captains' Drive-Out planned after AGM with max attendance of 120 – attendance list in Office.  
Presentation Night planned for 10<sup>th</sup> July with max attendance of 120. Will ensure that all Club Sponsors are invited.  
GM to prepare Sponsors' Display Board.  
Considering building new tee for 15<sup>th</sup> Hole on top of reservoir, part funded by sponsor, Club and Captain's Committee year-end surplus. Needs risk assessment and approval from H&S Executive.  
Positive feedback on state of course and greens received from many players.
- Lady Captain** – All Ladies competitions completed on schedule. AGM to be held on 17<sup>th</sup> June with attendance of 36
- Other Board Members**  
BH raised concerns about sponsorship of mixed competition to be organised in the Summer with free bookings if they need to be non-qualifying because of temporary tees. Compromise to be discussed with GM and Sponsor.

**Item 5 – Financial Report (May)**

PS reported still no sign of tourists with serious impact on revenue, although overall numbers within budget thanks to furlough scheme and restriction on recruitment. No major capital expenditure except on sand – approved previously. 558 Playing Members as at 15/6/21 - well ahead of budget.

**Item 6 – Course Development Plan for AGM Presentation**

PS advised that Scott was due to finalise position of tees and bunkers before Peter Bromley visits in early August to review Course Rating and produce 8 new Slope Ratings (4 Tees for Men and Ladies) on all 18 holes ahead of new Season. Planning pond in front of 18<sup>th</sup> Green. Likely to be two Par 5s for Ladies. Will need new Scorecards.

All new forward tees have been turfed and existing tees will be levelled by September. There are no new greens planned at this time because of lack of finance and resources. BH providing input on improving the environment.

**Item 7 – Report from General Manager**

**a. General Status of Golf Course.**

Experienced Spanish greenkeeper (Lorenzo Basco Guimaraens) recruited as new Course Superintendent starting on 24<sup>th</sup> June. His main task will be to train staff in improved maintenance procedures. Currently seriously understaffed with just 6 untrained greenkeepers. Unable to further improve the Course without new trained personnel. Kim Borg recruited as new Course Marshal.

**b. Office, Clubhouse & Contractors.**

Driving Range. Plans for building new Technical Design Centre submitted to Planning Authority for approval. Considering replacement of old ball dispenser. Providing 2 new benches. New fence installed but some non-galvanised wire supporting the fence needs to be replaced as it is rusting.

Rest Area outside front door to be furnished with new benches, tables and parasols. Jacaranda Tree to be planted in the middle.

**Item 8 – Matters Arising from EGM on 1<sup>st</sup> June.**

Draft Minutes produced and uploaded to website for approval by members at AGM. All Constitutional changes embedded in new Statute now on website.

**Item 9 – Policy #11.** Approval of new Policy combining Management of Captain’s & Ladies’ Committee Funds postponed

**Item 10 – AGM Election** – only one candidate (Eugene Cranley) correctly nominated so no ballot ahead of AGM. But Casual Vacancy expected after AGM with resignation of VD on his election as new Club Captain.

**Item 11 - Any Other Business** - none.

**Item 12 – Date of Next Meeting** – Tuesday 13<sup>th</sup> July 2021 (to be confirmed).

Meeting closed at 1145.

Chris Stahl (Secretary)

Approved: \_\_\_\_\_

Paul Stoner (Chairman)

## Action Points for GM

<u>Action No</u>	<u>Actions Outstanding</u>	<u>Input/Support</u>
1.	Invite all Club Sponsors to Presentation Evening on 10 <sup>th</sup> July. Prepare Sponsors' Display Board	RW
2.	Review, modernise and update Finance Manual	PS
3.	Update Policy #11 to include Management of Ladies Committee Funds	CS/BH/VD
4.	Finalise Sponsorship of Summer Competition	BH
5.	Scott M to finalise position of tees and bunkers for CDP	
6.	Improve levels of all old tees by September	
7.	Obtain new Course/Slope Ratings & Handicap Indices for next season once new tees have been built	
8.	Order new Scorecards	
9.	Document embellishment plans for Course for inclusion in CDP & Environment Policy #19	BH
10.	Get H&S approval for new 15 <sup>th</sup> tee on top of Reservoir	RW
11.	Get Planning Authority approval for new Design Centre at Driving Range	
12.	Remove rust on Driving Range fence	
13.	Produce Policy on 'No Shows' justified by statistics	CS
14.	Organise refresher First Aid Course by Stephen Dodd for staff and contractors in the Summer	
15.	Advise Members of their current balances in Pro Shop	PS
16.	Consult Saffron on Menu, Pricing and Discounts	VS