



## Minutes of Board of Management Meeting held on Tuesday 13<sup>th</sup> July 2021 at 10am

### Board Members Present

Paul Stoner (PS)	Chairman
Victor Satariano (VS)	Vice Chairman
Eugene Cranley	Member
Beverley Hall (BH)	Lady Captain
Phil Luxon (GM)	General Manager
Chris Stahl (CS)	Secretary

### Apologies

Victor Denaro (VD)	Club Captain
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### Item 1 – Approve Previous Minutes

Minutes of Board Meeting held on 15<sup>th</sup> June 2021 had been circulated in advance. Being no changes, they were signed by the Chairman and will be placed on the Club noticeboard and uploaded on the RMGC website in the secure management folder for Members' information and future reference.

### Item 2 – Actions Arising from Previous Minutes

- All Club Sponsors invited to Presentation Evening
- Sponsorship of Mixed Summer Competitions finalised
- Scott M has finalised positions of tees and bunkers for CDP and his plan is now in hand
- A planning application for Design Centre at Driving Range has been submitted
- First Aid Course delivered by Stephen Dodd to both greenkeeping and office staff

### Item 3 – Covid-19 Restrictions

With increasing numbers of daily infections, the Club must be prepared to implement new restrictions if imposed by Govt.

### Item 4 – Reports from BOM

#### a. Chairman.

PS outlined his ideas for future governance of the Club with larger, more representative, Council replacing BOM. The structure would see roles for a Chair, Vice-Chair, Secretary and these specialist Committees: Greens, Finance, Captain, Lady Captain, Commercial, Membership, Tournaments & Events with a representative from the Malta Golf Association. Elections would be role specific and each role would attract specific terms of reference and committee duties. The proposals are pencilled in to be proposed to Members in the New Year.

Committee duties for the 2021-2022 season were allocated to BH – Membership, VP – Commercial, EC- Finance, PS – Greens. Each was tasked with forming a committee to focus on his/her area.

#### b. Club Captain (Message sent by VD in his absence)

Men's competitions due to start in w/e 11<sup>th</sup> Sept. Ladies' competitions to follow soon after. Competition Secretaries (Tim Cleasby, Doreen Balzan) asked to be advised of dates to be avoided on the Fixture List (apart from Junior Open and Public Holidays which have already been identified).

#### c. Lady Captain - No additional comments.

#### d. Other Board Members.

EC actively working with Laferla Insurance regarding the levels of cover offered under our policy. Does it cover duty of care and protection of members, visitors and contractors against infringement of safety rules on the Course and dangerous use of buggies etc?

**Item 5 – Financial Report (June)**

- a. **Key numbers, Membership.** Agreed that there should be a 10% premium on subscriptions if paid half-yearly.
- b. **Captain’s and Ladies’ Committees Year-End surpluses to be advised.**
- c. **Outgoing Club Captain’s Year-End Project for new Tee above 15<sup>th</sup> Reservoir.** Discussed in detail following reports from H&S Consultant and Architect. GM advised that the BOM had overlooked the fact that there is a need to raise height of both reservoirs as part of water storage increase/reverse osmosis project to provide more, better quality water for the Course. PL to explain this to RW and to ask that he looks at an alternative project.

**Item 6 Report from General Manager**

- a. **General Status of Golf Course.**  
New Course Superintendent (Lorenzo Basco) has made a good start. His team is currently concentrating on killing bugs, patching the few remaining bare patches on fairways and aerating greens. In the longer term, he will review the use and maintenance of machinery; will correct spacing of irrigation heads; and intends to apply growth retardant to various areas to reduce frequency of mowing. GM confident that the Course will look even better in 3 months!
- b. **Clubhouse & Contractors.**  
Area outside front entrance needs to be attractively designed and well-maintained around parked buggies as it gives first impression of Club to visitors. Seating being provided. Looking for sponsor of parasols.  
New recruit in Reception (Santa) is enthusiastic and shows initiative. Can she be trained for wider role in the Office?

**Item 7 – Matters Arising from AGM on 24<sup>th</sup> June.**

- Draft Minutes produced and uploaded to website. Comments & corrections will be invited now as they cannot be approved formally until next AGM in June 2022.
- a. Bye-Law #9 approved. Amends Agenda of future AGMs as agreed. Will be uploaded to website.
  - b. BOM happy to endorse Anne Thompson’s Honorary Membership with free subscription from January 2022
  - c. VD formally resigned as elected member of BOM following his appointment as Club Captain. Notice of Casual Vacancy will be posted on Club noticeboard and website by Monday 19<sup>th</sup> July with election to follow Rule 6.3.15.

**Item 8 – BOM Elections**

BOM in line with Rule 6.3.3 elected PS & VS as Chairman & Vice-Chairman of the Board respectively and EC as Treasurer with immediate effect for one year until the next AGM.

**Item 9 - Policy #11.** Approval of new Policy combining Management of Captain’s & Ladies’ Committee Funds postponed pending a further detailed review by EC, VD and BH.

**Item 10 – Policy #14 Updated & new Bye-Law #10 - both approved.**

Suspended Membership extended to all Members with BOM approval. Will be uploaded to website.

**Item 11 – Bye-Law #11 approved**

Corrects deadlines for Associate Members who join the Club after Q1. Will be uploaded to website.

**Item 12 – Any Other Business.**

EC stressed importance of regular and consistent communication with good news stories for Members, Sponsors and Visitors. Why are there 4 separate Facebook accounts?

**Item 13 - Date of Next Meeting – Tuesday 14<sup>th</sup> September 2021 (to be confirmed).**

[Note that there is no Board Meeting planned for August; and September Meeting brought forward one week because 3<sup>rd</sup> Tuesday in September is a public holiday].

Meeting closed at 1300.

Chris Stahl (Secretary)

Approved: \_\_\_\_\_

Paul Stoner (Chairman)

## Action Points for GM

<u>Action No</u>	<u>Actions Outstanding</u>	<u>Input/Support</u>
1.	Publicise Notice of Casual Vacancy by 19/7	CS
2.	Advise Members of BOM appointment of Chairman, Vice-Chairman, Treasurer	CS
3.	Review, modernise and update Finance Manual	PS
4.	Update Policy #11 to include Management of Ladies Committee Funds	EC/BH/VD
5.	Advise members of changes to Policy #14 and new Bye-Laws #10 & 11	CS
6.	Advise RW that BOM has rejected Reservoir Tee project, seek new project for his surplus CC funds	PS
7.	Improve levels of all old tees by September	
8.	Obtain new Course/Slope Ratings & Handicap Indices for next season once new tees have been built	
9.	Order new Scorecards once Course Ratings agreed	
10.	Document embellishment plans for Course for inclusion in CDP & Environment Policy #19	BH
11.	Complete furnishing of Rest Area by entrance with benches & parasols	
12.	Check Laferla Insurance cover	EC
13.	Advise SportMalta of rust on Driving Range fence	PS
14.	Produce Policy on 'No Shows' justified by statistics	CS
15.	Train new Receptionist (Santa S) to take on wider responsibilities	
16.	Advise Members of their current balances in Pro Shop	PS
17.	Consult Saffron on Menu, Pricing and Discounts	VS
18.	Review need for 4 different Facebook pages	BH