

Policy #30: Women's Committee

Composition

The Women's Golf Section of the Club is managed by a Women's Committee comprising five Full Members: Lady Captain, Lady Vice-Captain, Treasurer, Competition Secretary and Handicap Secretary (all elected by Full Members at the Women's AGM, subject to final approval by the BOM). The Lady Captain may co-opt other members on a temporary basis as required.

Responsibilities

1. The Women's Committee will be chaired by the Lady Captain. If she is not present, the Lady Vice-Captain will take the chair. Three Members will constitute a quorum.
2. No Member shall serve for more than 4 years consecutively unless elected as Captain or Vice-Captain; but shall be eligible for re-election after the lapse of one year.
3. The Women's Committee will oversee all matters which have been delegated by the BOM related to Women's competitions, Mixed competitions (as agreed with the Club Captain), golf rules, regulations and etiquette. It will manage competition-based sponsorship agreements in line with Policy #13 and will ensure that all disciplinary matters are handled in line with Policy #15.
4. The Lady Vice-Captain will act as Secretary and will provide a supporting role to the Lady Captain.
5. The Treasurer will:
 - a. Liaise with the General Manager/Club Secretariat regarding the keeping and presenting of monthly accounts in line with Policy #11.
 - b. Provide diligent management, transparency and accountability of its competition revenue and expenditure within set budgets in liaison with the Club Secretariat.
 - c. Ensure that its Competition Prizes are sourced in line with Policy #12.
 - d. Ensure that social events associated with its competitions and any events assigned by the BOM are managed in a cost-effective manner.
6. The Competition Secretary will manage its competitions in liaison with the Club Secretariat and in line with Policy #17 (Control of Competition Rules), Policy #20 (Competition Framework) and Policy #29 (Competition Scheduling). She will also ensure that Competition Rules in the Members folder on the website are updated by July at the latest before the start of the new season.
7. The Handicap Secretary will manage all Women's playing handicaps in line with the new World Handicapping System (WHS) under the stewardship of the Malta Golf Association.
8. The Lady Captain may allocate other responsibilities on her Committee as needed.

The Women's Committee shall meet at such times and dates as it may determine, provided that there shall be a Meeting held at least once every two months (with the exception of August).

Minutes of the proceedings will be duly signed and posted on the Club noticeboard within 14 days of their approval and will be kept by the Club Secretariat.

Prepared by BOM: 7th May 2021

Approved by BOM: 29th November 2021