



Minutes of Board of Management Meeting held on Tuesday 15th February 2022 at 10am

Board Members Present

Paul Stoner (PS)	Chairman
Victor Satariano (VS)	Vice Chairman
Vincent Portelli (VP)	Member
Victor Denaro (VD)	Club Captain
Beverley Hall (BH)	Lady Captain
Chris Stahl (CS)	Secretary

Apologies for absence

Eugene Cranley (EC)	Treasurer
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In Attendance

Phil Luxon (GM)	General Manager
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Items 1 – Approve Previous Minutes

Minutes of Monthly Board Meeting held on 25th January had been circulated in advance. Being no changes, they were signed by the Chairman and will be placed on the Club noticeboard and uploaded on the RMGC website in the secure management folder for Members' information and future reference.

Item 2 – Actions Arising from Previous Minutes (not covered by Agenda)

- Saffron Insurance Policy reviewed, considered fit for purpose
- Survey sent to all members including question on Seniors Section & Senior Competitions
- Mangion Suite re-established as Members Lounge
- Plans submitted by design consultant for refurbishing and decorating Torrens Suite
- Policy #16 (Golf Course Management) has been updated for GM's and Greens Committee reference
- Other actions brought forward from the January Board Meeting were not discussed so have been carried forward.

Item 3 – Report from General Manager

GM presented current and historical monthly and annual statistics on Green Fees, Rentals, Rounds Booked and No Shows. These showed that Green Fees were slowly recovering but that there was still a major problem with 'no shows'; Visitors were not a problem as they were now paying a deposit in advance; but no shows by members is still a big issue for which a workable policy is required. A deposit on bookings refundable on showing up and checking in was suggested perhaps coupled with restricting bookings for persistent offenders.

- Saffron Contract** – now subject to detailed review with Saffron
- Henning Contract** – draft being finalised based on input from many Committee members
- Status of Golf Course**
 - Greens are very disappointing with overseeding failing (17th time in 20 years). Poa annua grass has infested the course and is being sprayed out. [See also Item 4a below]
 - Standardising siting of furniture on tees (noticeboard, bench, bin, ball washer)
 - Awaiting delivery of GPS S/W to control movement of buggies in order to protect greens and tees.
- Status of Office & Clubhouse**
 - Split TV screens now being used successfully in Reception
 - Monthly Newsletters being produced with positive recognition by Members

Item 4 - Reports from BOM

a. Chairman

December and Year-End Management Accounts circulated ahead of meeting. Membership numbers, P&L and Balance Sheet as at end Jan distributed at meeting. Omissions List (Defaulters) will be posted on main noticeboard at end Feb.

Has prepared a newsletter about the history of the greens, quoting the various agronomic reports over the years. This will be published shortly with pictures.

b. Club Captain

i Reviewing use of buggies in Competitions. Annual Presentation evening scheduled for 4th June

ii Proposed booking fee to be paid by Captain's Committee for weekly competitions to reduce no shows and free up more tee times for social golfers

c. **Lady Captain** – postponed to Extra Meeting on 1/3/22

d. **Other Board Members** - postponed to Extra Meeting on 1/3/22

Item 5 – Reports from New Committees - postponed to Extra Meeting on 1/3/22

Item 6 – Policy #27 (Caucus of Past Captains) – Update approved. Will be uploaded to website

Item 7 – Paper on Dormant Accounts approved. Office Protocol to be drafted for implementation

Item 8 – Proposal to charge deposit on locker keys and to dispose of unclaimed content of lockers - approved

Item 9 - Protocol for handling resigned Members - approved for implementation by the Office

Item 10 - Any Other Business – none

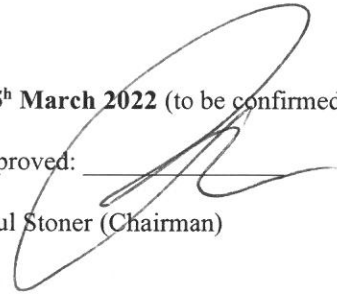
Item 11 - Date of Next Meeting – Extra Meeting on **1st March**. Next monthly meeting on **15^h March 2022** (to be confirmed).

Meeting closed at 1215.

Chris Stahl (Secretary)

Approved: _____

Paul Stoner (Chairman)



Action Points for GM

<u>Action No</u>	<u>Actions Outstanding</u>	<u>Input/Support</u>
1.	Laferla to summarise terms & conditions of Insurance Policy for Members' reference	EC
2.	Instruct Members how to use ClubV1 after replacing BRS	BH
3.	Introduce new website to Members	BH
4.	Establish new storage facility for diesel fuel	
5.	Develop plan to reduce use of diesel fuel	BH
6.	Ensure that distance measuring devices (e.g. Garmin) are updated for new tees and distances on the Course	
7.	Introduce s/w to control movement of buggies	
8.	Review use of buggies in competitions	VD
9.	Consider Captain's Committee booking fee for weekly competitions	VD
10.	Establish policy for reducing Members' No Shows – deposit on bookings with refund on checking in?	VP,BH
11.	Upgrade Torrens Suite furnishing and improve ICT facilities	
12.	Decide on refurbishing of Torrens Suite within budget	PS
13.	Publish Omissions List at end February	
14.	Meet Saffron to enforce 'Members First' Policy with flexible use of Terrace, Putters Inn and both Suites	PS/VS
15.	Review Saffron Contract	VS
16.	Produce final draft of Henning's new contract	BH
17.	Obtain feedback on Induction Courses and plan handover of attendees to Happy Gilmores	EC
18.	Provide input to 5-Year Strategic Plan	Committees
19.	Produce detailed cost-benefit analysis for 17 USGA Greens	PS