



Minutes of Extra Board Management Meeting held on Tuesday 1st March 2022 at 10am

Board Members Present

Paul Stoner (PS)	Chairman
Victor Satariano (VS)	Vice Chairman
Eugene Cranley (EC)	Treasurer
Vincent Portelli (VP)	Member
Victor Denaro (VD)	Club Captain
Beverley Hall (BH)	Lady Captain
Chris Stahl (CS)	Secretary

Apologies for absence

Phil Luxon (GM)	General Manager
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Items 1 – Approve Previous Minutes

Minutes of Monthly Board Meeting held on 15th February had been circulated in advance. Being no changes, they were signed by the Chairman and will be placed on the Club noticeboard and uploaded on the RMGC website in the secure management folder for Members' information and future reference.

Item 2 – Actions Arising from Previous Minutes (not covered by Agenda)

- Members to be advised of terms & conditions of Laferla Insurance Policy
- Implementation of ClubV1 postponed awaiting extra facilities/features required by RMGC
- New website will be introduced to members once latest version goes live
- New storage facility for diesel fuel under construction
- Software that will control movement of buggies via Geo fencing now under test
- Concessionary use of buggies in competitions being reviewed
- Significant reduction in 'no shows' after close monitoring and reporting by the Office
- Refurbishing of Torrens Suite being progressed
- IT facilities in Torrens and Mangion Suites being upgraded and new public address systems being introduced
- Omissions List to be posted as at end February
- Relationship with Saffron under review for possible contract renewal
- Henning's new contract drafted for signature in March
- Other actions brought forward from the February Board Meeting were not discussed so have been carried forward.

Item 3 – Report from BOM

a. Chairman

Management Accounts for January circulated ahead of meeting. 78 Resignations reported for 2022 – mainly from Members who were not playing in competitions. Newsletter on RMGC Greens published with very positive feedback. Focus groups to be held with all committees and the membership to fully explain the plans

b. Club Captain

Peter Canaki has offered his services to Captain's Committee. First major championship held successfully.

Financial report of CC and Ladies Section activities to be produced for posting with BOM minutes monthly – will summarise Income, Expenditure and Surplus available for prizes.

c. Lady Captain – financial report to be produced and posted as for Captain's Committee (above)

d. Treasurer - Continues to review accounts with the Office. January numbers satisfactory. Following up match to establish eventual Reciprocal Agreement with Royal Dublin after hosting their successful visit.

e. Other Board Members – no additional reports

f. General Manager – apologised for absence (on Golf Club Managers Association Course). Needs to confirm name of South African trainee, start date and availability for helping with Happy Gilmores.

Item 4 – Reports from New Committees

- a. **Commercial.** Survey results to be presented to BOM at next meeting, feedback on questions to be circulated to membership. Working with PS on Strategic Plan.

- b. **Membership.** Considering inviting all new members to meet Committee Members at a Drinks Evening, possibly after Happy Gilmores on a Friday. Proposing to invite Lady members who do not have handicaps to a social non-competitive event. Working with MGA to use R&A funds for promoting Ladies' golf with Open Golf Day on 7 July. Installing lighting on Driving Range for use by working members in Winter evenings considered uneconomic as working hours have changed with Covid restrictions.
- c. **Finance.** Two new recruits for Finance Committee identified. Wants Committee to be involved in detailed financials of proposed 5-year Strategic Plan.
- d. **Greens.** Actively involved in producing Newsletter covering History and Future of RMGC Greens. Scott M planning to visit RMGC in April.

Item 5 – Preparation of 5-Year Strategic Plan.. To be progressed in detail at next Monthly Board Meeting to concentrate on major developments needed for Greens, Rest of Course, Afforestation and Surrounds, Water Quality, PV Panels, Clubhouse, Finances (but timescales much dependent on Covid).

Item 6 – Policy #16 (Golf Course Management). Update approved subject to 2 minor changes suggested by BH. Will be converted to pdf and uploaded to replace old version on website.

Item 7 – Recent Harassment Issues. One resolved, the other discussed and still under review by BOM which has duty of care to employees. Receptionists to be counselled with better control of access to Offices.

Item 8 – Code of Conduct for Members. Draft passed to GM for consideration. Needs sanctions. Unlikely to be accepted in Malta!

Item 9 - Any Other Business – none

Item 10 - Date of Next Meeting – Next regular monthly meeting on **15^h March 2022** (to be confirmed).

Meeting closed at 1200.

Chris Stahl (Secretary)

Approved: _____

Paul Stoner (Chairman)

Action Points for GM

<u>Action No</u>	<u>Actions Outstanding</u>	<u>Input/Support</u>
1.	Advise Members of Terms & Conditions of Laferla's Insurance Policy	
2.	Instruct Members how to use ClubV1 after replacing BRS	BH
3.	Introduce new website to Members	BH
4.	Ensure that distance measuring devices (e.g. Garmin) are updated for new tees and distances on the Course	
5.	Introduce s/w to control movement of buggies	
6.	Review concessionary use of buggies in competitions	VD
7.	Ensure that Financial Summaries are produced monthly for Captain's Committee and Ladies' Section	VD/BH
8.	Progress Reciprocal Agreement with Royal Dublin	EC
9.	Present Survey Results to BOM & Members	VP
10.	Introduce new PGA Intern	
11.	Complete refurbishing of Torrens Suite	
12.	Improve ICT facilities in Torrens & Mangion Suites and introduce new Public Address systems	
13.	Arrange Drinks Evening for new Members	BH
14.	Promote Ladies Golf with Social Morning and Open Day	BH
15.	Review possible Saffron Contract renewal	VS
16.	Henning to sign new contract	PS
17.	Obtain feedback on Induction Courses and plan handover of attendees to Happy Gilmores	EC
18.	Set up Focus Groups to provide input to 5-Year Strategic Plan	PS
19.	Produce detailed cost-benefit analysis for 17 USGA Greens for presentation at AGM	PS